

PDP-X Technical Memorandum # 1

Title: Introduction to PDP-X Technical Memorandum

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Index Keys: Technical Memorandum  
Memorandum Format  
Format

Distribution

Key: F

Obsolete: None

Revision: None

Date: June 27, 1967

## PDP-X Technical Memorandum # 1 (Continued)

*between persons*

Documentation of PDP-X will follow the procedures outlined below to permit free flow of information having a legitimate interest in PDP-X. Every document should clearly state whether it is a proposal, suggestion, edict, etc.

All technical memorandums will have a title page in a format identical to the format of the title page of this document. All original copies will be submitted to a "coordinator" who will:

1. Assign a number to the memorandum.
2. Distribute copies according to the distribution key.
3. Update a master directory of all memorandums.
4. Update a cross-reference directory.
5. File the original.

The title page contains the following information:

1. Memorandum Number

This is left blank and will be filled in by the coordinator.

2. Title

The title should be as informative as possible as to the content of the memorandum.

3. Author(s)

4. Index Keys

Since some memorandums may affect several areas, the index keys are maintained in a cross-reference directory. For example, a memorandum on the design and programming of a disc file might have the following index keys: Disc, IO, Mass Storage, Programming. If the number and title of

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this memorandum were 2 and Disc File respectively,  
it would be located in the following directories:

## A. Numeric

1 Introduction to PDP-X Technical Memorandum

2 Disc File

. . . . .

## B. Alphabetic

. . . . .

Disc File, 2

. . . . .

Introduction to PDP-X Technical Memorandum, 1

## C. Cross Reference

Disc

2 Disc File

Format

1 Introduction to, etc.,

Memorandum Format

1 Introduction to, etc.,

. . . . .

Mass Storage

2 Disc File

. . . . .

Input Output

2 Disc File

. . . . .

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## Programming

2 Disc File

. . . . .

## Technical Memorandum

1 Introduction to, etc.,

An updated index will be periodically distributed from which copies may be requested.

## 5. Distribution Keys

Since not all of the documents will be of interest to everyone, several distribution lists will be assigned:

- A. Hardware
- B. Software
- C. Marketing
- D. Technical Publications
- E. Production
- F. A + B + C + D + E

This list will be modified appropriately in the future. Names may be added to or deleted from any of these lists by contacting the coordinator.

## 6. Obsolete

This list will indicate all memorandums obsoleted by this document. All directories will be updated appropriately.

## 7. Revision

This list will indicate all memorandums revised by this document. All directories will be updated appropriately.

## 8. Date

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9. The word "CONFIDENTIAL" will be stamped on the title page of those documents intended only for DEC personnel.